

Pupil Acceptable Use Policy

School laptops and iPads, School network access, internet use

Be Responsible

I will:

- Use electronic devices, the internet and the school network for educational purposes as directed by my teacher
- Use only my own accounts
- Securely log off at the end of each session

Be Respectful

I will:

- Communicate online in a respectful manner. This means I will be polite, kind and caring online
- Treat school equipment with care
- Respect the work and privacy of others

Be Safe

I will:

- Keep my password and login information private
- Tell an adult if I read or see something on the internet that makes me feel uncomfortable
- Refrain from sharing any personal information on the internet

When I use any device at school or at home, I will be SMART:



The infographic is a vertical list of five items, each with a letter in a circle, a title, a description, and an icon. The background is red with faint 'SMART' text.

- S SAFE**: Keep safe by being careful not to give out personal information – such as your full name, email address, phone number, home address, photos or school name – to people you are chatting with online. 
- M MEETING**: Meeting someone you have only been in touch with online can be dangerous. Only do so with your parents' or carers' permission and even then only when they can be present. 
- A ACCEPTING**: Accepting emails, IM messages, or opening files, pictures or texts from people you don't know or trust can lead to problems – they may contain viruses or nasty messages! 
- R RELIABLE**: Information you find on the internet may not be true, or someone online may be lying about who they are. 
- T TELL**: Tell your parent, carer or a trusted adult if someone or something makes you feel uncomfortable or worried, or if you or someone you know is being bullied online. You can report online abuse to the police at www.thinkuknow.co.uk.  

I understand that the use of technology is a privilege, not a right and inappropriate use will result in a cancellation of these privileges and may also include a consequence